

## Tenancy Application

Our Agency welcomes your application and any queries you may have. The following information and checklist will assist you to complete the tenancy application efficiently so we can process swiftly.

Please note the following prior to submitting the tenancy application;

1. One (1) application is to be completed for each person occupying the property.
2. The documents listed below must be provided with the application otherwise the application cannot be processed.

Follow the following 6 stage process and submit with your tenancy application

1

- ✓ Driver's License
- Or
- ✓ Passport

2

Personal Bank Statement (past 3 months)

3

Employment Pay slip – 3 most recent copies

Or

If you are self-employed;

- a. ABN/ACN Registration of Business
- b. Company bank statement on the last 3 months

4

Rental references from your former Property Manager

Or

Tenant ledger from your former Property Manager

5

Now, please complete your tenancy application through the web-link or PDF we provided

6

Thank you for taking the time to provide the required documents. Kindly email the documents with the tenancy application to [leasing@lifestyle.sydney](mailto:leasing@lifestyle.sydney)

Please contact our leasing department with any queries on 0457 006 555/ 02 9380 2255 or email us at the above address.

## Residential Tenancy Application Form

(For your application to be processed you must answer all questions)

### 1. Agent Details

#### Lifestyle Property Agency

Phone no: 02 9380 2255  
Email: leasing@lifestyle.sydney  
Address: Suite 3, Ground Floor, 68 Sir John Young Cres  
Woolloomooloo NSW 2011

### 2. Property Details

Address: \_\_\_\_\_  
Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_  
Lease Term: \_\_\_\_\_ Year(s)/ Months (please circle)  
Lease Commencement Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Number of other Applicants to Occupy the Property \_\_\_\_\_  
Adults: \_\_\_\_\_ Children: \_\_\_\_\_

### 3. Personal Details

Title: \_\_\_\_\_ First Name: \_\_\_\_\_  
Last Name: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Home Ph: \_\_\_\_\_ Mobile Ph: \_\_\_\_\_  
Email: \_\_\_\_\_  
Current Address: \_\_\_\_\_  
Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_  
Car Registration: \_\_\_\_\_  
Do you have pets? Yes  No   
If yes, please specify: \_\_\_\_\_

### 4. Emergency Contact

Please provide an emergency contact not residing with you  
First Name: \_\_\_\_\_ Surname: \_\_\_\_\_  
Relationship: \_\_\_\_\_ Phone No: \_\_\_\_\_  
Address \_\_\_\_\_  
Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

### 5. Rental History

Time at your current address: \_\_\_\_\_  
Name of Landlord/Agent: \_\_\_\_\_  
Phone No: \_\_\_\_\_  
Rent paid per week: \$ \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_  
Was bond repaid in full?  Yes  No  
In no, please specify why: \_\_\_\_\_  
What was your previous residential address?  
Address: \_\_\_\_\_  
Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_  
How long have you lived at your current address? \_\_\_\_\_  
Name of Landlord/Agent: \_\_\_\_\_  
Phone No: \_\_\_\_\_  
Rent paid per week: \$ \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_  
Was bond repaid in full?  Yes  No  
In no, please specify why: \_\_\_\_\_

### 6. Employment/Income Details

Occupation/Income: \_\_\_\_\_  
Employers Name: \_\_\_\_\_  
Employment Address: \_\_\_\_\_  
Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_  
Employer Phone No: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Length at current employment: \_\_\_\_\_  
Annual Income: \$ \_\_\_\_\_

## 7. Personal Referees

Reference Name: \_\_\_\_\_

Occupation: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone No: \_\_\_\_\_

Notes: \_\_\_\_\_

Reference Name: \_\_\_\_\_

Occupation: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone No: \_\_\_\_\_

Notes: \_\_\_\_\_

## 8. Utilities Connection (please tick)

Would you like to use a utility connection service?

Yes       No

## 9. How did you find out about this property? (please tick)

- Realestate.com.au
- Domain.com.au
- Lifestyle Website
- Rental List
- Google
- Signboard
- Other

## 10. Declaration

A) I acknowledge that this is an application to lease this property and that my application is subject to the owner's approval and the availability of the premises on the due date. I hereby offer to rent the property from the owner under a lease to be prepared by the Agent pursuant to the Residential Tenancies Act 1997.

I acknowledge that I will be required to pay rental in advance and a rental bond, and that this application is subject to approval from the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain details of my credit worthiness from the owner or Agent of my current or previous residence, my personal referees, any record, listing or database of defaults by tenants. If I default under a rental agreement, the Agent may **disclose** details of any such default to any person whom the Agent reasonably considers has an interest receiving such information.

B) If section 8 is complete please note:

Connection of your utilities will only be initiated once a representative has discussed your details with you and obtained your consent to the terms and conditions of supply of the relevant utility service provider(s). The privacy of our customers is of vital importance to connectnow.

I consent to the collection of my personal information by Connectnow Pty Ltd ACN 79 097 398 662 for the purposes of arranging for the connection and or disconnection of the nominated moving and connections services and related services, and to providing my personal information contained in this application to the relevant service providers, in accordance with Connectnow's Privacy Policy (which is available for my inspection at [www.connectnow.com.au](http://www.connectnow.com.au)) Connectnow and those service providers may contact me from time to time (including by electronic means) to let me know about new or existing products or services. I understand that I can contact Connectnow at any time if I do not want to receive that information from Connectnow or if I want to update my personal information. I agree that neither connectnow nor the Agent accepts liability for loss caused by delay in, or failure to connect/disconnect or provide the nominated services. The service will be activated according to the applicable regulations, service provider time frames, terms and conditions once agreeing to use the chosen service provider. I authorise the obtaining of a National Metering Identifier and or a Metering Installation Registration Number on my residential address to obtain supply details. It is the responsibility of the customer/homeowner to ensure that the electricity main switch is in the 'Off Position' for the required timeframe on the day of connection and that there is easy access to the meters. I acknowledge that the terms and conditions of the service provider bind me and that after hours connections may incur additional service fees from service providers. I acknowledge that connectnow may be paid a fee by the service provider and may pay a fee to the Agent in respect of the provision of the service provided to me by connectnow.

Signed \_\_\_\_\_

Date:      /      /